

From: [OneDePaul Support](#)
To: [Miller, Craig](#)
Subject: [OneDePaul] Your Response Is Needed
Date: Monday, January 6, 2025 11:05:10 AM

[View this email in your browser](#)



Your Response Is Needed

Hello Craig,

Please complete this survey now.

The process is very simple and enables DePaul to:

1. Notify students who have not attended/participated in a course. In order to avoid financial and academic responsibility, they must either let the instructor know that they will begin participating/attending or drop the course by the posted date.
2. Ensure university compliance with federal and state regulations regarding eligibility for financial aid.

The earlier the survey is submitted, the more time your students will have to decide whether to stay enrolled in the course or drop the course and add another course to their schedule. We urge you to complete this survey as soon as your course begins to meet.

[Attendance Survey](#)

Attendance/Participation Verification Survey Instructions

Please check the box next to the name of any particular student who has NOT attended/participated. All other students will be reported as having begun attendance/participation.

A student is considered to have begun attendance in face-to-face courses if the student attends at least one day of class. A student is considered to have begun attendance in online courses if the student participated in class or was otherwise engaged in an academically-related activity; merely logging in is not sufficient to demonstrate attendance in an online course. If a student does not begin attendance in all courses, federal regulations require that DePaul must recalculate certain financial aid awards.

When you have completed your review and checked the appropriate boxes, **CLICK SUBMIT.**

With all best wishes for a productive term,

OneDePaul Support

Copyright © 2025
DePaul University
1 E. Jackson Blvd., Chicago, IL, 60604